



Enriching the student experience since 1947

Students come to Cumberland Lodge for an intensive academic retreat in beautiful surroundings. Students report that, having been here, they return to their studies with renewed energy and enthusiasm and a deeper appreciation for how their subject contributes to wider social and ethical issues.



Cumberland
Lodge

Cumberland Lodge University Visitors
Notes for Students
www.cumberlandlodge.ac.uk

Welcome to Cumberland Lodge

Historical Foundations

Cumberland Lodge is a former Royal residence in The Great Park at Windsor. In 1947 King George VI granted the Lodge to St Catharine's, a then newly established educational charitable trust, as a place where students could get to know each other and their teachers in a relaxed environment. They would be given the opportunity to discuss important social and ethical issues and to reflect on the value of their academic work in relation to society. Cumberland Lodge, (formerly the King George VI and Queen Elizabeth Foundation of St Catharine's), a registered charity, now provides a substantial subsidy to enable students to stay at the Lodge.

The Cumberland Lodge Programme

Students are always welcome to attend events hosted by the Cumberland Lodge Programme. Student subsidies are available. The Lodge regularly holds events specifically for students, such as the annual PhD student retreat and the International Student Christmas. For more information on forthcoming events, please check our website and follow us on Facebook and Twitter.

The Grounds

There are two main buildings - the Lodge and the Mews. The dining rooms, lounges, chapel, library and administrative offices are housed in the Lodge, while the two conference rooms and four seminar rooms are located on the ground floor of the Mews.

Accommodation

All bedrooms have en-suite bathrooms and are primarily located on the higher floors of both buildings. Rooms are allocated by the Domestic Bursar in discussion with the visiting group whenever



possible. Where more than one user group is staying at the Lodge, we will make every effort to allocate bedrooms fairly, however it is important to note that ultimately our decision is final. It is not possible to make changes upon arrival, unless in the case of an error.

Students generally share twin bedded rooms. Towels and toiletries are provided. There are facilities for ironing.

Arrivals and Departures

All guests are asked to complete a registration card upon arrival, and will be issued a proximity door card for access to the main buildings. New visitors are surprised to learn that there are no room keys. However, we are able to secure valuables in one of our insurance-rated safes by arrangement. There are also guest safes for laptop computers available, and most bedrooms are equipped with small safes large enough to store personal items such as iPods, mobile phones and cameras. Please contact the Duty Manager for more advice about security.

Guests are asked to vacate bedrooms by 9.00 AM on the day of departure. This is to allow our housekeepers enough time to prepare bedrooms for the following arrivals. Bags can be left in the entrance hall, unless otherwise indicated.

Please return your proximity door card before you depart.

During your Stay

Tips for your Stay

Free Internet access is offered on PCs in the Mews and the basement of the Lodge, and both buildings have free Wi-Fi as well. It is the responsibility of the guests to ensure that they have installed current anti-virus software on their laptops, as CL will not assume financial liability for any damage or lost data.

Coin operated telephones are located near the main and side doors of the Lodge and on the staircase of the Mews. Messages for guests will be held at reception.

It is advised that guests bring enough cash for the duration of their visit as the nearest cash machine is in Egham, over 3 miles away. Credit cards are accepted in the bar for purchases over £10.

Recreational Facilities

Recreational facilities at the Lodge include a small gymnasium, tennis court, croquet, snooker, pool, table tennis and table football. We may also be able to provide a small number of bicycles, subject to availability. A wide variety of board games are available in the bar.

In addition, the basement features a dedicated room for parties and discos. The room is equipped with an iPod docking station, disco lighting and a twin CD deck – it is advised that students bring their own CDs as our collection is limited. **Please inform Cumberland Lodge staff in advance if any of the recreational facilities are required.**

There is an electronic organ in the Chapel and a grand piano in both the Drawing Room and Tapestry Hall. The television is located in the Sitting Room.

Guests are strongly encouraged to explore the stunning landscape of The Great Park during their free time. If you intend to do so, please



bring suitable footwear for walking off-road on the various tracks and paths of the park. Maps and details of suggested walks are available at reception.

Meals

Our usual meal times are as follows: breakfast at 8.15 AM (9.00 AM on Sundays), lunch at 1.00 PM and dinner at 7.15 PM. Given advance notice, these times may be changed on request.

The bar is open before dinner and following the evening conference session. The bar is also used to serve coffee mid-morning and after lunch and dinner, as well as afternoon tea.

Church

On Sundays, those staying at the Lodge may have the opportunity to attend services at the Royal Chapel. Please bring appropriate clothing if you wish to attend. **As part of a security review by the Police, Official Photographic ID is absolutely essential for access to Royal Chapel. A passport or a driving licence with a photograph is ideal, though a student pass is normally acceptable.**



Rules of the House

Please respect the following Lodge rules:

Please do NOT smoke anywhere indoors – we are a completely non-smoking establishment.

Please do NOT bring alcohol purchased elsewhere into the Lodge. If you do so, it will be confiscated and returned to you upon your departure. We reserve the right to send home any student who is drinking excessively or who is found to have brought outside drink into the Lodge. If it is not possible to identify the individual(s) who have committed the offence, the entire department may be asked to not return to the Lodge.

Please do NOT make excessive noise at night, apart from in the basement. Please respect others by keeping noise levels at a minimum in the bedrooms, corridors, and when walking between the Lodge and Mews. Please consider our neighbours, many of whom are elderly or resident staff.

Please do NOT enter any area marked “Private” within the grounds of the Lodge or The Great Park. Much of the park is working farmland and forest, and there are extensive areas reserved for shooting.

Please do NOT walk in the park after sunset. It is not permitted by the Crown Estate.

Please do NOT leave valuables in bedrooms. Ask the Duty Manager to lock any valuables in one of our safes. CL will not accept liability unless you do so.

Please do NOT attempt to access the roof on either building. Dangerous activity such as this will not be tolerated and will result in your institution being banned from the Lodge, without exception.

Please do read the fire notice in your bedroom and locate the nearest extinguisher and fire exit.

Please do return cups and glasses to the bar.

Additional Charges

Finally, and regrettably, we have found it necessary to charge for soiling and/or damages to rooms. The charge(s) will be made to your group, and the room and occupant(s) will be identified.

Similarly, physical damage to any of the buildings and/or grounds will result in charges to the visiting institution. If the Lodge is being shared by more than one group, and we are unable to determine the guilty party, each group will be charged pro-rata to the numbers attending.

To avoid any misunderstanding, we will charge the **visiting institution** on the following basis:

- i. For smoking in bedrooms, a cleaning charge of **£30** per room
- ii. For soiling the rooms, a **£100** cleaning charge and if necessary a loss of use charge. Wet mattresses will be charged for at cost.
- iii. For other physical damage or vandalism, the actual repair cost. If, as a consequence, we are unable to use a room resulting in actual loss of revenue, we reserve the right to seek compensation for the revenue.



Cumberland Lodge, The Great Park, Windsor SL4 2HP
www.cumberlandlodge.ac.uk

Telephone: 01784 432 316 Fax: 01784 497 799